

(To be typed on Letter-Head)

**FINANCIAL BID** for hiring of vehicle on monthly basis in **NJB, CHENNAI**  
**(proforma for quoting rates)**

To be submitted in sealed envelope describing “**FINANCIAL BID**”

1	Name and Address of the Contractor/ Firm/ Agency / Company	
2	Name of Proprietor/Partners/ Directors	
3	Total Amount / Rate quoted <b>per month</b> for (Approx) <b>26 days (Approx.) 2600 Kms &amp; (Approx) 320 hrs.</b> (Exclusive of GST) for 1 No. Non- A/c Car	
3-A	Rate & Amount of GST may also be indicated	
3-B	Total Amount - including GST	
4	Rate for extra Travel beyond prescribed limit (Kilometer basis) [ Rate per Extra KM, beyond 2600 Kms ]	
5	Rate for extra duty per hrs. basis beyond prescribed hrs. [ Rate per Extra Hour, beyond 320 hours ]	

Signature of Authorized Person with date :

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Name & full address :

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Seal : .....