



NATIONAL JUTE BORAD
MINISTRY OF TEXTILES, GOVT. OF INDIA,
3A & 3B PARK PLAZA, 71, PARK STREET,
KOLKATA - 700 016.

NIT No...4.../NJB/PoushMela/Tender/2016-17

Dt. 15th December, 2016

TENDER NOTICE

Sealed tenders are invited by the **Secretary, National Jute Board (NJB), 3A& 3B, Park Plaza, 71, Park Street, Kolkata-700 016** from interior decorators / exhibition stall makers of repute and with good financial standing quoting per square feet rate for design , fabrication & setting up of NJB's Jute Pavilion at Poush Mela Ground (23rd – 26th December, 2016) at Mela Ground , Shantiniketan for an approximate area of 5000 Squarefeet at Pous Mella Ground , Shantiniketan .

SCOPE OF WORK:

1. The jobs involve building of Super Structure with wood, bamboos with waterproof roofing, fascia (front) by wooden frame covered, painting, floor matting , colouring including vinyl cut-out lettering, platform, false ceiling, inside walling, outside walling, etc. at the open exhibition area measuring 5000 square feet approximately (**Measurement 150 ft. length - frontage x 35 ft. depth approx**)at the Poush Mela, Shantiniketan, allotted by the Mela authority.
- 2.. The exhibition is scheduled to be held between 23rd to 26th December,2016. The job also involves fabrication of 30 (approximate) temporary stalls/enclosures of more or less 100 sq. ft. (approx) each for sales arrangement plus provision of office and theme area, etc. at the earmarked area, along with tables, chairs, display aids, waste paper boxes, installation of Generator sets, providing stall boys, security guards, receptionists, etc. (to be dismantled on conclusion of the exhibition), as also providing for an area for good display of the Jute Products.
3. Provision for lights/electrical fittings inside and outside the hall, stalls, gate, etc. as per requirements including firefighting arrangementsas will be required, along with carpeting for the passage of the pavilion & carpeting of the office may also be kept in view in working out the consolidated rate (inclusive of all taxes). The allotted area will be available for erection of stalls, etc. from 21stDecember, 2016.
4. Necessary precautions on Fire and Safety to be arranged by the tenderer at their cost.

OTHER DETAILS

1. Tenders will be received upto 14-00 hrs. of **20th December, 2016 (Tuesday)** and opened at **14.30 hrs.on the same day ie of 20th December, 2016** at NJB's Office at 3A & 3B Park Plaza(3rd Floor) , 71 Park Street, Kolkata – 700 016 in the presence of the tenderers. Tenderers to note this and be present at the time of opening of tenders. No separate intimation will be given for this.
2. Tenderers should deposit Earnest Money deposit of Rs 10,000/in the form of DD/Banker's Cheque / Pay Order /NEFT in favour of **National Jute Board , UCO BANK, CA NO "07030210001233" IFC Code UCBA0000703** and the successful bidder should deposit Performance Security Deposit @ of 5% of the Value of the tender valid for a period of Sixty days.
3. The details of the tender are given in NJB website www.jute.com which the tenderer should read carefully before submitting tender.

Interested parties are requested to submit/forward their tenders alongwith Earnest Money Deposit design plan, etc. quoting the all inclusive consolidated rate (inclusive of all taxes) for the total show to be executed on turnkey basis in a sealed cover superscribed as **"TENDER FOR POUISH MELA, SHANTINIKETAN , 2016-17"** to: **"The Secretary, NJB"** at the above address. The tenderers are required to submit PAN, Sales Tax, Profession Tax, Service Tax, Regn. Nos. with supporting documents, along with the Tender documents. The tenderers are also requested to submit copies of their IT returns,

Sales Tax returns, Service Tax returns, Professional Tax returns, etc. along with the tender document. Tenders not supported by the above information and documents sought, will be treated as invalid tenders.

The Board reserves the right to cancel any or all the tenders without assigning any reason/s whatsoever.
