

## National Jute Board

### **Issues discussed in the Pre-bid Meeting on the Tender Document for Car Hiring for use of National Jute Board, Kolkata**

---

The following vendors attended the meeting held on 9<sup>th</sup> May, 2016 at 3.00 PM at NJB, Kolkata:

Sl. No.	Name of vendor/organisation	Name of participant
1	A.G. Enterprises, Kolkata	Mr. Amiangshu Ghosh
2	Pranati Travels, Kolkata	Mr. Swapan Kr. Basak
3	Karmakar Tour & Travels	Mr. Manoj Dey
4	J.T.U. Co. & Services	Mr. Jamil Ahmad
5	Gujral Distributor	Mr. Ratan Kr. Rajesh

Following officials of NJB interacted with the vendors:

1	Shri Arvind Kumar M., Secretary, NJB
2	Shri S. Pal, COO, NJB
3	Shri P. K. Sahu, CMO, NJB
4	Shri M. Datta, AD(T), NJB
5	Shri D. Mukherjee, MPO, NJB
6	Shri J. Kar, EA, NJB
7	Shri N. R. Kar, Consultant, NJB

Various issues/points on the tender documents were raised by the vendors and got clarified those, as following:

- 1) Whether all Annexures to be submitted on the letterhead or on plain paper.

Clarification: Those may be submitted on plain paper duly signed by the authorized person and putting official seal/ stamp on each page.

- 2) Whether one can submit financial bid only for daily basis rate.

Clarification: As per tender.

- 3) Whether one has to submit rates for all types of cars as mentioned in the financial bid.

Clarification: One can submit offer for all types/models or any of the said types/models of car.

- 4) Whether EMD to be submitted after selection of vendor.

Clarification: EMD to be submitted by all vendors at the time of submission of offer along with Technical bid.

- 5) Whether attestation of necessary supporting documents to be done from outside competent official or by self.

Clarification: Self attestation of necessary supporting documents may serve the purpose.

- 6) Whether one can submit the offer in the name of company when all the cars are in the name of the proprietor/owner of the company.

Clarification: One can submit offer in the name of company by giving power of attorney for the cars to the name of company.

- 7) Whether Service Tax is applicable.

Clarification: It is applicable. Copy of Service Tax registration certificate is required to be submitted in the Technical bid as stated in the bid document.

- 8) Whether eligibility for all types/models of cars as mentioned in the financial bid is same for both monthly rent and daily rent of cars.

Clarification: Yes; it is same for both monthly rent and daily rent of cars. Cars must be not older than 3 years and registered as commercial vehicle.

- 9) Evaluation of cost of vendors for daily hiring as mentioned in Annexure – IX of the bid.

Clarification: Evaluation process as laid down in Annexure – IX of the bid was explained.

- 10) Ownership of all types/models of cars as mentioned in the financial bid.

Clarification: All cars will be registered as commercial vehicle.

- 11) Price of the bid document.

Clarification: NJB did not charge any cost for the bid document and it may be downloaded free of cost.

There being no other issue to discuss the meeting ended with thanks to and from the Chair.