

(To be typed on Letter-Head)

TECHNICAL BID FOR HIRING OF VEHICLE ON MONTHLY BASIS FOR NJB, CHENNAI

The details in respect of the company are as given under:

Sl. No.	Description	Details
1	Name of Firm & Address	
2	Name of the proprietor/Partners of the firm	
2-A	In case of Partnership Firm, enclosed Partnership Deed	
3	Telephone / Mobile No. of Agency and Proprietor/ Partners	
4	The Tender should be accompanied by Earnest money of Rs. 5,000/- (Rupees Five Thousand only) in the form of Demand Draft drawn in favour of "National Jute Board", payable at Chennai without which the Tender will not be considered.	
5	The Bidder must have PAN No, preferably in the name of the Firm. Copy of Documentary proof of same must be enclosed.	
6	Successful and satisfactorily completion of at least One contracts/works during last three years. Enclose certificate from prominent Organizations (Government organizations/PSU/ Bank/etc.)	
7	GST Registration Number. (Copy of GST Registration Certificate).(In case of Exemption case, Please enclose a Declaration, justifying the Exemption)	
8	List of at least 2 or 3 cars of less than 3 years model registered in the name of firm / Proprietor/ Partners along with copies of RCs, and Insurance and Road tax Certificate	
9	The Bidder must submit an Undertaking on its Letter head stating that they have Not been blacklisted by any State/Government/ Central Government/ PSU Department in India.	
10	Vehicle detail to be provided to NJB (Make & Year of manufacturing)	

I / We undertake that, I/We have carefully studied all the terms and conditions of the contract and understood the parameters of the proposed work and shall abide by them. I / We further undertake that the information given in this tender are true and correct in all respects.

Signature of Authorized Person with date: _____